

SUPPORTING CHILDREN, FAMILIES, COMMUNITIES

ANNUAL REPORT

2023-2024

better
together



Haldimand-Norfolk
REACH

United Way Member Agency



Executive Director's Report 2023-2024

I am pleased to provide the membership of Haldimand-Norfolk Resource, Education And Counselling Help (H-N REACH) this Executive Director's Report for fiscal 2023-2024. H-N REACH is now in its 43rd year of providing community-based services to children, youth, adults and families in the counties of Haldimand and Norfolk.

This past year has been a year where we focussed our efforts on advancing the Strategic Directions finalized by the board of directors in the fall of 2022. The Strategic Plan sets the course for moving forward over the next three to five years.

The plan identifies the following key directions designed to ensure that we strive for and maintain excellence in the areas of:



Attract and retain talented professionals to our H-N REACH team



Increase availability of services for equity-seeking populations



Strengthen and develop our leadership and service delivery capabilities



Strengthen and develop our governance capabilities



Targeted growth and development



Assess, evolve, and optimize our use of technology

This past year we launched a request for proposal process to complete an efficiency assessment focussed on our use of technology to achieve efficiencies, enhance connectivity, and maximize our human resources.

The first two phases of the efficiency assessment are well underway and the final phase on track for this fall. The resulting recommendations will provide the agency with a comprehensive staged implementation process to guide for our path forward.

Our Diversity, Equity, Inclusion and Belonging Committee was formed this past year and a focussed priority was the development of an agency Diversity, Equity, Inclusion and Belonging Framework. The framework will help to guide the agency's ongoing work to advance our understanding, growth, development and practices.

Our theme this year, *Better Together*, reflects our gratitude and appreciation for the many community partners we work with to provide responsive, seamless and coordinated services. H-N REACH is fortunate to join with others across our counties and beyond to share our knowledge, expertise and promising practices. During these times of uncertainty and complexity joining with others inspires hope, possibility and results in collective impact.

Alone we can do so little; together we can do so much.

-Helen Keller

Thank you for being part of our journey to make a difference in our community.

Wendy Carron
Executive Director

Our Mission

H-N REACH promotes and supports social inclusion and community well-being by providing coordinated access, planning, programs and services for children, families, and communities.

In support of the above Mission Statement, H-N REACH continues to work toward the directions outlined in the agency "Ends Policies" established by our Board of Directors in response to community needs. Our directions are focused on:

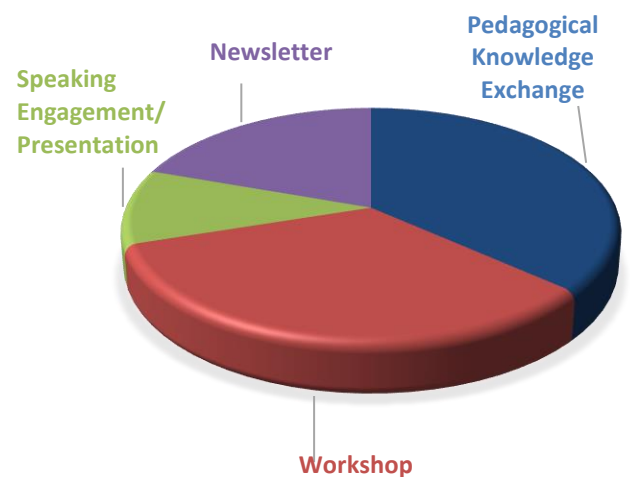
- Prevention and early intervention
- Information and education
- Accessibility
- Service delivery appropriate to needs and through a timely response

2023-2024 Service Delivery Highlights

Autism and Behaviour Services	<ul style="list-style-type: none"> • 560 service participants • 121 families supported through Fun Nights
Child and Youth Mental Health Services	<ul style="list-style-type: none"> • 929 service participants • 4,303 engaged in targeted prevention • 929 supported through Service Coordination
Contact Haldimand Norfolk	<ul style="list-style-type: none"> • Processed 915 new referrals • 18 service participants were supported through Service Resolution process • 73 children served in Coordinated Service Planning • 47 children served in the FASD Program
Developmental Services	<ul style="list-style-type: none"> • 705 service participants • 764 periods of overnight respite
Early Learning and Care Services	<ul style="list-style-type: none"> • 229 children served in licensed childcare • 1,562 unique families served • 15,957 visits to EarlyON Child and Family Centres
Early Childhood Intervention Services	<ul style="list-style-type: none"> • 201 service participants supported through FEIP • 67 community programs supported through FEIP • 319 service participants supported through CAPC and ICDS
Regional Student Nutrition Programs	<ul style="list-style-type: none"> • 59,395 students, 8,289,822 meals • 51 local programs, 8,807 students, 1,107,394 meals
Adult and Family Counselling	<ul style="list-style-type: none"> • 340 service participants
Youth and Justice Services	<ul style="list-style-type: none"> • 356 service participants • 1,266 nights of residential service

2023-2024 Community Information and Education Highlights

- The agency provided 269 education events that reached 5,377 participants. This included 87 workshops provided to community groups and partner agencies.
- Our public education activities provide opportunities to be responsive to community priorities and share ideas, build skills, knowledge and connections.
- H-N REACH participates in the Brant Haldimand Norfolk Information Network which supports the ongoing operations of the Brant/Haldimand/Norfolk Community Information Database. This database provides information on community services to the public as well as supplying up to date data to Ontario's 211 Information System. (www.bhn-info.ca)
- Our Contact Unit provided 544 consultations to children, youth and families.
- This past year we supported 28 student placements from 10 colleges and universities and 1 Apprenticeship Placement.



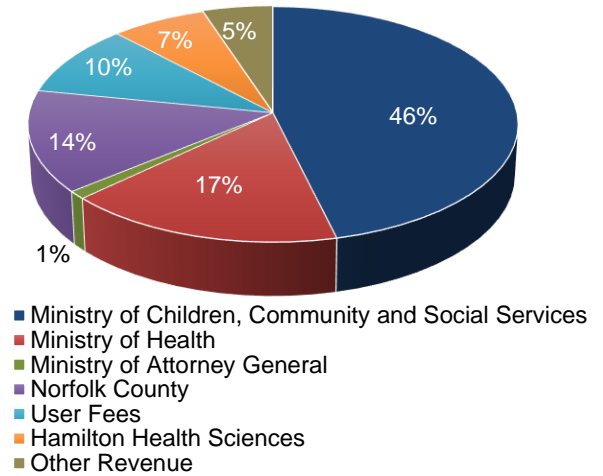
... 5,377 children, youth and adults

Summary of Operations Year Ended March 31, 2024

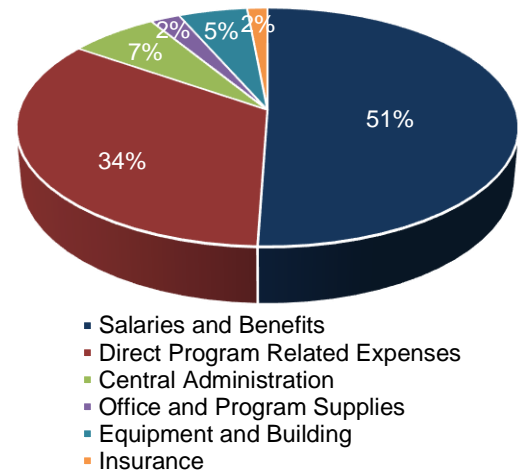
	2024 Fiscal Year	2023 Fiscal Year
REVENUE		
Ministry Funding	\$10,421,389	\$9,858,866
County Funding	\$2,281,323	\$2,308,203
Hamilton Health Sciences	\$1,129,101	\$1,366,484
User Fees	\$1,605,889	\$1,146,987
Other Revenue	\$826,653	\$370,065
TOTAL REVENUE	\$16,264,355	\$15,050,605
EXPENSES		
Salaries & Benefits	\$ 8,832,382	\$8,210,002
Direct Program Related Costs	\$ 5,423,114	\$4,554,640
Other Operating Costs	\$ 1,454,061	\$1,595,087
TOTAL EXPENSES	\$15,709,557	\$14,673,387
Excess of Revenue over Expenditures	\$ 216,092	\$ 377,128

Copies of the Audited Financial Statements are available upon request.

Funders



Expenses



We are proud to be a member of the following Provincial Associations:

- Child and Youth Mental Health Lead Agency Consortium
- Provincial Network of Coordinating Agencies
- Student Nutrition Ontario
- Children’s Mental Health Ontario
- Family Service Ontario
- Early Years Provincial Network
- Community Living Ontario
- Family Support Institute Ontario
- Autism Ontario
- Ontario Agencies Supporting Individuals with Special Needs
- Ontario Network of Special Needs Resourcing Programs
- Adult Protective Services Association of Ontario
- Association of Early Childhood Educators of Ontario
- Canadian Child Care Federation
- Early Childhood Resource Teacher Network of Ontario
- Infant Mental Health Promotion (IMP)
- Ontario Coalition for Better Child Care
- Professional Administrators of Volunteer Resources-Ontario
- Ontario Association for Infant and Child Development
- Canadian Criminal Justice Association
- Families Canada

Message from the Board Chair

Sge:no! Sago! Greetings to all!

It is my pleasure to provide this Presidents Report on behalf of the Board of Directors of Haldimand Norfolk REACH. I would like to start by acknowledging all our Guests, Members and Employees who attended this year's Annual General Meeting. It is pleasing to the Board of Directors to see so many who took the time to join us and their willingness to support the Agency throughout the year and to celebrate with our chosen theme **Better Together**.

I had the pleasure of accepting this role last June and have had the amazing opportunity to work with my fellow Board Members and Haldimand-Norfolk REACH. This last year we have had an opportunity to learn, grow, and advance the Strategic Plan that was developed and approved by the Board in October 2022. Many activities have moved forward which were key directions outlined in our strategic plan, such as:

- The launch of the Request for Proposal for the Efficiency Assessment which begins the process to 'Assess, evolve, and optimize our use of technology';
- A new partnership with McMaster Children's Hospital for the Extensive Needs Services which aligns the agency to *grow our service delivery capacity through new or expanded service contracts*.
- The agency has established a Diversity, Equity, Inclusion and Belonging Committee as well as a Diversity, Equity, Inclusion and Belonging framework to help guide and advance practices and understanding. The agency is joining with community partners to work together to share knowledge, program practices and support the

advancement and continued evolution of Diversity, Equity and Inclusion commitments.

- Board Members attended the Children's Mental Health Ontario Conference Governance session which allowed us as a board to *strengthen and develop our Governance capabilities to become more efficient, effective, accountable and adaptive*;

As we look forward, I can assure you that your Board of Directors is committed to continue progressing the key directions outlined in our Strategic Plan.

The Board of Directors dedicated a considerable amount of time to look at the current By-Laws in order to update and align them with the new Not-for-profit Corporations Act. With the help of a specialist Ontario Not-for-Profit lawyer, we successfully incorporated all relevant elements of the current By-Laws, while also ensuring the Agency's compliance with the new Act, and embedded best practice and good governance principles. The Board was pleased by the finished product and are confident that the new By-Law No. 1, when approved by the membership, will continue to successfully carry H-N REACH into the future.

As I round out one year, I look forward to continuing my role as the Chair for the Haldimand-Norfolk REACH's Board of Directors. I would like to acknowledge the amazing team of staff members of H-N REACH and can assure you that the Board of Directors appreciates the level of commitment to their work. We will continue to work collectively over the next year to provide exceptional support services to the communities we serve.

Nya:weh (thank you) for your time!



Stephanie Anderson

H-N REACH Leadership Team

2024-2025

Board of Directors

Chair

- Stephanie Anderson

Co Vice Chair

- Stephanie Slaman
- Anika Solomon

Secretary/Treasurer

- Lisa Wallace

Mark Smith

Spencer Holmes

Jeff Lefler

Reese McMillan

Adrian Rose

Management Team

Executive Director

Director of Child, Family and Adult Intervention

Interim Director of Early Childhood Services

Executive Team Project Lead

Finance Manager

Human Resources Manager

Adult and Family Counselling (Interim Structure)

Autism and Behaviour Services

Child and Youth Crisis and Outreach Services

Child and Youth Therapy and Group Services

Contact Haldimand-Norfolk

Developmental Services

Interim Early Learning and Care

Family Early Intervention Program

Early Childhood Intervention Programs

Student Nutrition Program

Youth and Justice Services

Wendy Carron

Irene Perro

Tammy West

Deborah Young

David Kindy

Lynn Tessaro

Irene Perro

Sue Bailey

Sylvia Shekalo

Scot Cooper

Amy Marlatt

Tracey Taylor

Jackie Forbes

Wanda Kinnear

Nil Woodcroft

Tyler Arsenault

Kathy Gammon

Strategic Plan

1. Assess, evolve and optimize our use of **technology** to achieve efficiencies, enhance connectivity, maximize our human resources, and engage service participants in new ways.
2. Maintain a safe, healthy and positive work environment, while enhancing methods to attract and retain talented professionals to the **H-N REACH team**.
3. Increase our site locations across Haldimand-Norfolk, reinforce our distinct brand, and ensure availability of services for **equity-seeking populations**.
4. Strengthen and develop our **leadership** and service delivery capabilities to become more efficient, effective, accountable, and adaptive.
5. H-N REACH will strengthen and develop our **governance** capabilities to become more efficient, effective, accountable, and adaptive.
6. **Grow** our service delivery capacity through new or expanded service contracts and independent revenue-generating initiatives.



On behalf of the Board and staff of H-N REACH, I would like to offer our thanks for the many financial and in-kind supporters of H-N REACH.

On behalf of our employees, I wish to thank and acknowledge the Board of Directors, under the leadership of President Stephanie Anderson. This past year has been a year of renewed focus on governance through its work to on the H-N REACH By-Law No. 1 to reflect the Ontario Not-for-Profit Corporations Act.

I extend my thanks to all our funders for your continued trust and support throughout this past year and over the years.

This year's theme, **Better Together** reflects our values and understanding of our role and place in the community. Our work is grounded in the connections, relationships and work that we do together with service participants, community partners and the many systems that we operate within. We place children, youth and families at the centre of all that we do and understand that the impact and difference that we make is directly connected to the strength of our relationships with each other, the individuals we serve, and our community.

And finally, I extend my thanks to the employees of H-N REACH, your dedication, adaptability and core values are evident in the work that you do every day and the difference that you make in our community.

Thank you!



Financial Statements of

**HALDIMAND-NORFOLK, RESOURCE,
EDUCATION AND COUNSELLING HELP
(H-N R.E.A.C.H.)**

And Independent Auditor's Report thereon
year ended March 31, 2024



GOOD REDDEN KLOSLER
Supporting Growth. Providing Direction.
Chartered Professional Accountants

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of:
HALDIMAND-NORFOLK RESOURCE, EDUCATION AND COUNSELLING HELP

Qualified Opinion

We have audited the accompanying financial statements of Haldimand-Norfolk R.E.A.C.H. which comprise the statement of financial position as at March 31, 2024, statement of changes in fund balances, statement of operations and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-For-Profit Organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, Haldimand-Norfolk R.E.A.C.H. derives revenue from the general public through donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of this revenue was limited to the amounts recorded in the records of Haldimand-Norfolk R.E.A.C.H.. Therefore, we were not able to determine whether any adjustments might be necessary to revenue and net assets.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of Haldimand-Norfolk R.E.A.C.H. in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate or cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Continued

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Good Redden Klosler LLP

CHARTERED PROFESSIONAL ACCOUNTANTS
Licensed Public Accountants

Simcoe, Ontario
June 24, 2024

HALDIMAND-NORFOLK RESOURCE, EDUCATION AND COUNSELLING HELP

STATEMENT OF FINANCIAL POSITION

As at March 31, 2024

	Operating	Charity	Nevada	Replacement	Total	Total
	Fund	Fund	Fund	Reserve	2024	2023
				Fund		
ASSETS						
Cash	2,735,816	348,267	40,102	-	3,124,185	2,086,172
Accounts receivable	1,041,058	-	-	-	1,041,058	1,080,715
Prepaid expenses	74,416	-	-	-	74,416	46,263
Investments	319,439	-	42,835	53,690	415,964	401,254
	4,170,729	348,267	82,937	53,690	4,655,623	3,614,404
Property, equipment and leasehold improvements - Note 3	1,601,425	-	-	-	1,601,425	1,784,128
	5,772,154	348,267	82,937	53,690	6,257,048	5,398,532
LIABILITIES AND FUND BALANCES						
Accounts payable and accrued liabilities	2,292,057	-	-	-	2,292,057	1,685,177
Government remittances payable	19,949	-	-	-	19,949	8,809
Current portion of mortgages payable - Note 4	36,723	-	-	-	36,723	43,899
	2,348,729	-	-	-	2,348,729	1,737,885
Mortgages payable - Note 4	494,382	-	-	-	494,382	532,227
Deferred contributions	211,240	-	-	-	211,240	141,815
Contingency - Note 10	863,648	-	-	-	863,648	863,648
	3,917,999	-	-	-	3,917,999	3,275,575
Fund Balances						
Unrestricted	1,854,155	348,267	82,937	-	2,285,359	2,070,399
Externally restricted - Note 6	-	-	-	53,690	53,690	52,558
	5,772,154	348,267	82,937	53,690	6,257,048	5,398,532

Approved by: _____



HALDIMAND-NORFOLK RESOURCE, EDUCATION AND COUNSELLING HELP

STATEMENT OF CHANGES IN FUND BALANCES

For the year ended March 31, 2024

	Operating	Charity	Nevada	Replacement		
	Fund	Fund	Fund	Reserve	2024	2023
				Fund		
Fund Balance, Beginning of Year	1,659,718	331,365	79,316	52,558	2,122,957	1,745,829
Excess of revenue over expenditures	197,264	32,085	(14,389)	1,132	216,092	377,128
Interfund transfers	(2,827)	(15,183)	18,010	-	-	-
Fund Balance, End of Year	1,854,155	348,267	82,937	53,690	2,339,049	2,122,957



HALDIMAND-NORFOLK RESOURCE, EDUCATION AND COUNSELLING HELP

STATEMENT OF OPERATIONS

For the year ended March 31, 2024

	Operating Fund	Charity Fund	Nevada Fund	Replacement	2024	2023
				Reserve Fund		
REVENUE						
Ministry funding	10,421,389	-	-	-	10,421,389	9,858,866
County funding	2,281,323	-	-	-	2,281,323	2,308,203
Hamilton Health Sciences Corp. funding	1,129,101	-	-	-	1,129,101	1,366,484
Other major funders	349,482	15,807	-	-	365,289	48,172
User fees	1,605,889	-	-	-	1,605,889	1,146,897
Interest and other	442,069	16,286	1,877	1,132	461,364	321,893
	16,229,253	32,093	1,877	1,132	16,264,355	15,050,515
EXPENDITURES						
Salaries and wages	7,010,812	-	-	-	7,010,812	6,610,649
Benefits	1,821,570	-	-	-	1,821,570	1,599,353
Travel	140,766	-	-	-	140,766	146,713
Professional development	62,186	-	-	-	62,186	72,652
Occupancy	773,938	-	-	-	773,938	714,033
Professional fees	137,825	-	-	-	137,825	75,675
Program supplies and start-up costs	151,692	-	-	-	151,692	223,997
Purchased services - client	940,279	-	-	-	940,279	791,520
Food	56,104	-	-	-	56,104	108,044
Community initiatives	3,031,679	-	-	-	3,031,679	2,423,423
Advertising and promotion	18,405	-	-	-	18,405	60,924
Telephone and internet	71,809	-	-	-	71,809	61,995
Office administration	157,698	8	-	-	157,706	181,164
Dues, fees and licences	21,314	-	-	-	21,314	33,188
Insurance	82,382	-	-	-	82,382	82,404
Capital asset expensed	14,212	-	-	-	14,212	23,330
Board and general meeting	7,761	-	-	-	7,761	17,050
Amortization	227,420	-	-	-	227,420	254,020
Caregiver, provider and facilitator fees	133,353	-	-	-	133,353	155,031
Respite contracts	927,361	-	-	-	927,361	857,257
Mortgage and loan interest	12,943	-	-	-	12,943	14,728
Funds repaid to funders	111,286	-	-	-	111,286	59,638
Accounts receivable write-offs	4,074	-	-	-	4,074	1,812
Other	115,120	-	16,266	-	131,386	104,787
	16,031,989	8	16,266	-	16,048,263	14,673,387
Excess of Revenue over Expenditures	197,264	32,085	(14,389)	1,132	216,092	377,128



HALDIMAND-NORFOLK RESOURCE, EDUCATION AND COUNSELLING HELP

STATEMENT OF CASH FLOWS

For the year ended March 31, 2024

	2024	2023
Operating Activities		
Excess of revenue over expenditures	216,092	377,128
Amortization of property, equipment and leasehold improvements	236,782	270,824
	452,874	647,952
Change in non-cash working capital accounts		
Accounts receivable	39,657	(326,524)
Prepaid expenses	(28,153)	30,692
Investments	(14,710)	(44,094)
Accounts payable and accrued liabilities	606,880	(1,161,252)
Government remittances payable	11,140	(142,394)
ELCC professional development fund	-	(135)
Deferred contributions	69,425	(127,048)
	1,137,113	(1,122,803)
Financing and Investing Activities		
Repayment of mortgages payable	(45,021)	(50,583)
Purchase of property, equipment and leasehold improvements	(54,079)	(80,075)
	(99,100)	(130,658)
Net Cash Flow	1,038,013	(1,253,461)
Cash Balance at Beginning of Year	2,086,172	3,339,633
Cash Balance at End of Year	3,124,185	2,086,172



HALDIMAND-NORFOLK RESOURCE, EDUCATION AND COUNSELLING HELP

NOTES TO THE FINANCIAL STATEMENTS

For the year ended March 31, 2024

1. PURPOSE OF THE ORGANIZATION

Haldimand-Norfolk Resource, Education and Counselling Help (H-N R.E.A.C.H.) is a regional organization operating programs to ensure that there will be a socially and emotionally secure community of individuals and families living within the counties of Haldimand and Norfolk. H-N R.E.A.C.H. is a not-for-profit organization and is a registered charity under the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Presentation

The financial statements are prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNFPPO).

(b) Fund Accounting

(i) Operating Fund

Revenues and expenses related to program delivery and administrative activities are reported in the Operating Fund.

(ii) Charity Fund

Revenues and expenses related to general fundraising activities are reported in the Charity Fund.

(iii) Nevada Fund

Revenues and expenses related to Nevada tickets fundraising activities are reported in the Nevada Fund.

(iv) Replacement Reserve Fund

Revenues and expenses related to the statutory maintenance of a replacement reserve fund for the Ministry of Children, Community and Social Services funding, relating to repairs for the Union (Simcoe) property, are reported in the Replacement Reserve Fund.

(c) Revenue Recognition

H-N R.E.A.C.H. follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and if collection is reasonably assured.

User fee revenue is recognized for services that have been provided, it is recognized when it is received or receivable and collection can be reasonably assured. Interest revenue is accrued as it is earned.

Other revenue includes revenue from rental units, funds that have been transferred from other budgets and is off set by the central administration allocation. Other revenue is recognized when it is received or receivable and collection can be reasonably assured.

(d) Expenses

Expenses are reported on the accrual basis of accounting. The cost of goods and services are recorded in the year acquired regardless whether or not payment has been made.

(e) Investments

All of the investments are carried at their fair market value and consist of guaranteed investment certificates (GIC's).



HALDIMAND-NORFOLK RESOURCE, EDUCATION AND COUNSELLING HELP

NOTES TO THE FINANCIAL STATEMENTS

For the year ended March 31, 2024

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(f) Property and Equipment

Purchased property and equipment are recorded in the Operating Fund at cost. Contributed property and equipment are recorded in the Operating Fund at fair market value at the date of the contribution. Amortization is calculated on a straight-line basis over the capital assets' estimated useful lives at the following annual rates:

Building - Bramble (Townsend)	10 years
Building - Union (Simcoe)	10 years
Building - John (Simcoe)	40 years
Ramsey (Dunnville)	20 years
Furniture and equipment	5 years
Information technology equipment	3 years
Information technology software	5 years
Leasehold improvements	Evenly over the term of the lease
Vehicles	10 years

In accordance with the Ministry of Children, Community and Social Services accounting requirements, the Union (Simcoe) and the Bramble (Townsend) properties are amortized over the life of their related mortgages. Their annual amortization expense matches the mortgage principal payments made during the year on each property.

The costs associated with capital in progress are capitalized during the development phase of the capital project. Upon completion of the project, the assets are allocated to their respective property and equipment class and amortized at the applicable class rate.

(g) Accumulated Fund Balances

The Ministry of Children, Community and Social Services, and the Ministry of Health provide the majority of the funding for H-N R.E.A.C.H. The applicable Ministry will request the repayment of excess funds. The excess funds are set up as accounts payable and recoverable by the Ministry.

(h) Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale or issue of financial instruments are expensed when incurred. Financial instruments are comprised of accounts receivable, short and long term investments, accounts payable and accrued liabilities and long-term debt. All financial instruments are subsequently carried at amortized cost.

(i) Allocation of Expenses

H-N R.E.A.C.H. engages in several client support services and programs. The costs of each program includes the cost of personnel, marketing, premises and other expenses that are directly related to providing the program. H-N R.E.A.C.H. also incurs a number of general support expenses that are common to the administration of the organization and its programs. H-N R.E.A.C.H. allocates its general overhead and marketing expenses by identifying the portion of support applicable to each contract or program and/or the amount permitted by the funding source, which is generally based on a percentage of funding.



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NOTES TO THE FINANCIAL STATEMENTS

For the year ended March 31, 2024

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(j) Government Grants

Government grants and funding are recorded when there is reasonable assurance that H-N R.E.A.C.H. has complied with and will continue to comply with all necessary conditions to obtain the grants and funding.

(k) Programs

H-N R.E.A.C.H. administers many different types of programs. Some of these programs are 'managed by the Organization', while others are 'managed on behalf of others'. All programs are subject to audit attestation. Only programs 'managed by the Organization' are included in the combined statement of operations. The programs are segregated in the index to these financial statements between 'managed by the Organization' and 'managed on behalf of others'.

(l) Measurement Uncertainty

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-for-Profit Organizations (ASNPO) requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. The most significant estimates in the financial statements include the useful life of capital assets and the determination of accruals.

(m) Contributed Services

Volunteers contribute numerous hours to assist H-N R.E.A.C.H. in carrying out certain aspects of its service delivery activities. The fair value of these contributed services is not readily determinable and, as such, is not reflected in the financial statements.

(n) Economic Dependence

The Ministry of Children, Community and Social Services, and the Ministry of Health provide the majority of the funding for H-N R.E.A.C.H. and as such H-N R.E.A.C.H. has the ability to continue viable operations and is dependent upon continued funding by the Ministries. The funding is based on approved expenditure levels for each program as set out by an agreement between the Ministries and the H-N R.E.A.C.H. Any excess of revenue over expenditures subsidized by the Ministries will be requested to be returned.



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NOTES TO THE FINANCIAL STATEMENTS

For the year ended March 31, 2024

3. PROPERTY, EQUIPMENT AND LEASEHOLD IMPROVEMENTS

	Cost	Accumulated Amortization	2024	2023
Land - Bramble (Townsend)	39,500	-	39,500	39,500
Land - John (Simcoe)	132,975	-	132,975	132,975
Land - Ramsey (Dunnville)	75,000	-	75,000	75,000
Building - Bramble (Townsend)	178,710	162,304	16,406	19,515
Building - Union (Simcoe)	298,612	298,612	-	9,942
Building - John (Simcoe)	377,234	43,703	333,531	342,962
Building - Ramsey (Dunnville)	912,254	168,382	743,872	789,485
Furniture and equipment	863,399	723,938	139,461	211,913
Information technology equipment	407,281	334,705	72,576	83,123
Information technology software	368,864	354,574	14,290	33,929
Leasehold improvements	240,096	224,113	15,983	24,062
Vehicles	38,903	21,072	17,831	21,722
	3,932,828	2,331,403	1,601,425	1,784,128

4. MORTGAGE AND LOAN PAYABLE

During the year the mortgage payable on the Union (Simcoe) property was paid in full.

Two loans are secured by the Ramsey (Dunnville) property. One loan bears interest at 3.35% per annum, is repayable in blended monthly instalments of \$1,574 and matures on December 19, 2024. The current portion of the loan principal balance is \$11,328 (2023 - \$10,956) and the long-term portion is \$219,564 (2023 - \$236,208). A second loan bears floating interest of 1.5% per annum, is repayable in blended monthly instalments of \$1,448 and matures February, 2027. The current portion of the loan principal balance is \$13,578 (2023 - \$13,376) and the long-term portion is \$251,063 (2023 - \$259,392).

The loan payable is secured by the John (Simcoe) property. The loan interest at 2.98% per annum, is repayable in blended monthly instalments of \$1,062 and matures on February 8, 2027. The current portion of the loan principal balance is \$11,470 (2022 - \$11,133) and the long-term portion is \$36,533 (2021 - \$48,003).

H-N R.E.A.C.H. has the following anticipated total principal repayments over the next 5 years:

	John (Simcoe)	Ramsey	Total
2025	11,816	24,907	36,723
2026	12,173	25,587	37,760
2027	12,541	26,104	38,645
2028	-	26,727	26,727
2029	-	27,368	27,368



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For the year ended March 31, 2024

5. OPERATING LINE OF CREDIT

The Organization has an available line of credit for \$185,000 at prime lending rate plus 0.75%. The outstanding balance as at March 31, 2024 was \$nil (2023 - \$nil).

6. EXTERNAL RESTRICTIONS ON FUND BALANCES

The Replacement Reserve Fund is restricted by the Ministry of Children, Community and Social Services for repairs made on the Union (Simcoe) property. The fund balance of \$53,690 (2023 - \$52,588) is restricted for this purpose.

7. INTERFUND TRANSFERS

The Charity Fund and the Nevada Fund each transferred funds to/from the Operating Fund to support programs operated by H-N R.E.A.C.H.

8. RELATED PARTY TRANSACTIONS

H-N R.E.A.C.H. is the sponsor agency for Community Action Program for Children (C.A.P.C.) via a Letter of Understanding. Although C.A.P.C. is not a legal entity unto itself, it is regarded as a non-managed fund and it is required to maintain a separate bank account. C.A.P.C.'s net assets are included as a payable balance in the Statement of Financial Position under the Operating Fund and all of C.A.P.C.'s Statements of Revenues and Expenditures are reported as non-managed funds.

9. LEASE COMMITMENTS

H-N R.E.A.C.H. has the following payments required under operating leases for rental property:

2025	263,770
2026	275,366
2027	278,045
2028	250,196
2029	-
	<u>1,067,377</u>

10. CONTINGENCY

During the prior years the Organization was required to apply for federal funding in order to secure certain funding. The Organization received funding under the Canadian Emergency Wage Subsidy Program which has resulted in a surplus of funding. The Organization recognizes that the surplus may need to be paid back to a funder and has recorded a provision for the remaining amount that has not been utilized of \$863,648 (2023 - \$863,648).



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NOTES TO THE FINANCIAL STATEMENTS

For the year ended March 31, 2024

11. FINANCIAL INSTRUMENT RISK

Financial instruments consist of cash, accounts receivable, investments, accounts payable, accrued liabilities and mortgage payable. Cash, accounts receivable, accounts payable, and accrued liabilities are all short-term in nature and as such, their carrying values approximate fair value. Investments consist of guaranteed investment certificates (GIC's) which approximate their fair value. Mortgage payable is at the prevailing market rate and therefore approximates its fair value. Some fee-based-revenue is made on credit and is subject to normal credit risk for service agencies. Adequate provisions have been made for anticipated uncollectible amounts.

H-N R.E.A.C.H. is exposed to various risks through financial instruments and has a framework to monitor, evaluate and manage these risks. The following analysis provides information about risk exposure and concentration as of March 31, 2024:

Credit Risk

Credit risk arises from the potential that a counterparty will fail to perform its obligations. The nature and significant number of service participants and the significance of the funding received from Ministry of Children, Community and Social Services minimizes the exposure to credit risk as H-N R.E.A.C.H. does not extend significant credit in the form of trade receivables.

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. H-N R.E.A.C.H. is exposed to this risk mainly in respect of its receipt of funds from service participants and other related sources and financial obligations with banking institutions. The nature and significant number of service participants and suppliers minimizes liquidity risk as H-N R.E.A.C.H. does not maintain significant trade payables or receivables. Current amounts due in respect of long term financial obligations are considered manageable.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. H-N R.E.A.C.H. is mainly exposed to interest rate risk. Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in interest rates. H-N R.E.A.C.H. is exposed to interest rate risk in respect of its long-term financial obligations. Interest rate risk is minimized as the interest rate is fixed.

12. COMPARATIVE FINANCIAL STATEMENTS

The comparative financial statements have been reclassified from statements previously presented to conform to the presentation of these financial statements.

